

2022 EXHIBITOR SCHEDULE AND DEADLINES

Deadline	Action Item	Vendor
Now	Update your online company listing in the Exhibitor Dashboard	MapYourShow
Now	Book your hotel and make travel arrangements	Expovision
Now	Freeman Service Kit Launches	Freeman
Now	Register your booth staff and Exhibitor Appointed Contractors	Maritz
Monday, September 19 8 a.m. - 2:30 p.m.	Advance shipments (must be crated, boxed, or skidded) may begin arriving at the Freeman warehouse)	Freeman
Monday, September 19	International Shipping to Warehouse: Deadline for arrival of LCL sea freight to New York terminal	DSV
Wednesday, September 21	International Shipping to Warehouse: Deadline for arrival of FCL sea freight to New Jersey port	DSV
Monday, September 26	International Shipping to Warehouse: Deadline for arrival of air freight	DSV
Monday, October 10	Last day for shipments to arrive at the Freeman warehouse without surcharge	Freeman
Monday, October 17	Exhibitor move-in begins	Freeman
Monday, October 17	Exhibitor move-in 8 a.m. – 4:30 p.m.	Freeman
Tuesday, October 18	Exhibitor move-in 8 a.m. – 4:30 p.m.	Freeman
Thursday, October 18 By 4:30 p.m.	Clean aisle policy in effect. All booths must be set by 4:30 p.m.	Freeman
Wednesday, October 19 10 a.m. - 6 p.m.	Exhibit Hall open (booth must be staffed at all time)	
Thursday, October 20 10 a.m. - 5 p.m.	Exhibit Hall open (booth must be staffed at all time)	

Thursday, October 20 7 a.m. – 6 p.m.	Exhibitor move-out	Freeman
Thursday, October 20 5 p.m. - 9 p.m.	All Exhibitor materials must be removed from the hall by 9 p.m. *Carriers must check in by 7 p.m.	